

AGENT APPOINTMENT PROCEDURE

Please follow these steps in order to become an Atlantis Health Plan Selling Agent.

1. Complete and sign the Broker Agreement form.
2. Complete and sign the Selling Agent Application form.
3. Include a copy of your current State of New York Insurance Department Accident and Health Agent License or Broker License. If applying as a corporation; include both parts of the corporate license. You must be licensed to sell insurance in New York State.
4. Include a copy of errors and omissions; minimum of \$1,000,000 policy coverage.
5. To receive commissions through Direct Deposit, please complete and sign the Direct Deposit Authorization form and attach a voided check.

Atlantis Health Plan will begin paying commission upon completion of the above procedures.

Please send the completed booklet with signed documents to your General Agent or:

Atlantis Health Plan
Attention: Broker & Account Services
39 Broadway, Suite 1240
New York, NY 10006

